



KEMENTERIAN PENDIDIKAN DAN KEBUDAYAAN
DIREKTORAT JENDERAL PENDIDIKAN ANAK USIA DINI,
PENDIDIKAN DASAR DAN PENDIDIKAN MENENGAH
DIREKTORAT SEKOLAH MENENGAH ATAS
2020



Modul Pembelajaran SMA Bahasa Inggris



KELAS
XI



PERSONAL LETTERS

BAHASA INGGRIS - XI

PENYUSUN

Siswiyati Sri Haryono, S.Pd
SMA Negeri 1 Cileungsi

DAFTAR ISI

PENYUSUN	2
DAFTAR ISI	3
GLOSARIUM	4
PETA KONSEP	5
PENDAHULUAN	6
A. Identitas Modul	6
B. Kompetensi Dasar	6
C. Deskripsi Singkat Materi	6
D. Petunjuk Penggunaan Modul	7
E. Materi Pembelajaran	7
KEGIATAN PEMBELAJARAN 1 : FUNGSI SOSIAL, STRUKTUR DAN UNSUR KEBAHASAAN SURAT PRIBADI	8
A. Tujuan Pembelajaran	8
B. Uraian Materi	8
C. Rangkuman	10
D. Penugasan Mandiri	11
E. Latihan Soal	11
F. Penilaian Diri	13
KEGIATAN PEMBELAJARAN 2 : MAKNA SURAT PRIBADI	14
A. Tujuan Pembelajaran	14
B. Uraian Materi	14
C. Rangkuman	15
D. Penugasan Mandiri	16
E. Latihan Soal	16
F. Penilaian Diri	18
EVALUASI	19
A. Soal	19
B. Kunci Jawaban Evaluasi	25
DAFTAR PUSTAKA	26

GLOSARIUM

Personal letter	: Surat pribadi
Salutation	: Salam Pembuka
Introduction	: Pembukaan
Body	: Isi surat
Closure	: Penutup
Complementary Close	: Salam Penutup
Signature	: Tanda Tangan

PETA KONSEP



PENDAHULUAN

A. Identitas Modul

Mata Pelajaran	: Bahasa Inggris
Kelas	: XI
Alokasi Waktu	: 4 Jam Pelajaran
Judul Modul	: Personal Letter

B. Kompetensi Dasar

3. 6 Membedakan fungsi sosial, struktur teks, dan unsur kebahasaan beberapa teks khusus dalam bentuk surat pribadi dengan memberi dan menerima informasi terkait kegiatan diri sendiri dan orang sekitarnya, sesuai dengan konteks penggunaannya
4. 6. Teks surat pribadi
 - 4.6.1 Menangkap makna secara kontekstual terkait fungsi sosial, struktur teks, dan unsur kebahasaan teks khusus dalam bentuk surat pribadi terkait kegiatan diri sendiri dan orang sekitarnya
 - 4.6.2 Menyusun teks khusus dalam bentuk surat pribadi terkait kegiatan diri sendiri dan orang sekitarnya, lisan dan tulis, dengan memperhatikan fungsi sosial, struktur teks, dan unsur kebahasaan, secara benar dan sesuai konteks

C. Deskripsi Singkat Materi

Salam sehat, Anak-anak.

Kalian pasti pernah punya keinginan menanyakan keadaan atau kabar dari keluarga, seorang teman, sahabat atau bahkan seorang kenalan yang pernah bertemu di suatu tempat dan bertukar alamat. Bagaimanakah cara kalian untuk mengetahui hal tersebut ? Ya betul sekali, kita dapat mengetahui keadaan seseorang dengan melalui surat. Sebelum menyusun surat, hal pertama kali yang harus kita persiapkan adalah kepada siapa surat itu akan dikirimkan dan di mana alamat orang yang akan kita kirim surat. Selain itu, kalian pun harus memperhatikan struktur teks dan sejumlah unsur kebahasaan surat tersebut.

Pada modul ini kalian akan diajak berlatih untuk membuat sebuah surat pribadi dengan menggunakan unsur kebahasaan dan struktur yang benar. Untuk mencapai Kompetensi Dasar (KD) ini, kalian perlu berlatih lebih banyak dalam berinteraksi

lisan dan tulis terkait surat pribadi dalam kehidupan sehari-hari di lingkungan Kalian. Untuk mengetahui kemajuan belajar kalian, perlu dilakukan penilaian otentik berupa penilaian produk dalam bentuk surat pribadi untuk kemudian dikumpulkan dalam portofolio masing-masing.

D. Petunjuk Penggunaan Modul

Modul ini akan membantu kalian untuk memahami, mempraktikkan dan menganalisis materi *Personal Letter* dalam proses pembelajaran. Pada modul ini diharapkan kalian benar-benar mampu memahami secara utuh materi yang ada pada modul ini. Secara khusus, perhatikan petunjuk penggunaan modul berikut ini :

1. Modul ini dapat kalian pelajari secara mandiri.
2. Kalian dapat mempelajari modul ini dengan membaca, melihat dan mengamati contoh-contoh dari gambar yang disajikan.
3. Kerjakan latihan-latihan dan evaluasi yang ada pada modul ini.
4. Jika ada kendala dan kalian mengalami kesulitan, tanyakan kepada guru atau orang yang kalian anggap lebih tahu tentang *Personal Letter*.

Setelah mengerjakan latihan / tugas / soal pada akhir setiap kegiatan pembelajaran, ukurlah kemampuan kalian dengan memeriksa hasil pekerjaan tersebut menggunakan kunci jawaban atau pedoman penilaian yang disediakan. Kemudian hitunglah berapa perolehan nilainya secara mandiri. Nilai yang kalian peroleh menggambarkan tingkat penguasaan dan penentu bagi kalian untuk melanjutkan atau kembali mempelajari modul ini. Selain itu, lakukan refleksi diri untuk menjawab beberapa pertanyaan pendek untuk meyakinkan bahwa kalian betul-betul memahami materi dalam modul ini.

Selamat belajar dan berlatih!

E. Materi Pembelajaran

Modul ini terbagi menjadi 2 kegiatan pembelajaran

1. Kegiatan Pembelajaran pertama membahas tentang fungsi sosial, struktur teks dan unsur kebahasaan dari sebuah surat pribadi atau *Personal Letter*, dan di dalamnya terdapat uraian materi, contoh teks, latihan dan evaluasi.
2. Kegiatan Pembelajaran kedua membahas tentang ungkapan-ungkapan, menemukan makna dari surat pribadi dan menyusun sebuah surat pribadi. Kalian akan berlatih berkomunikasi secara tulis.

KEGIATAN PEMBELAJARAN 1 : FUNGSI SOSIAL, STRUKTUR DAN UNSUR KEBAHASAAN SURAT PRIBADI

A. Tujuan Pembelajaran

Setelah mempelajari materi dalam modul kegiatan pembelajaran 1, kalian diharapkan mampu membedakan dan menggunakan fungsi sosial, struktur teks dan unsur kebahasaan surat pribadi serta menangkap makna dari surat tersebut.

Dalam kegiatan pembelajaran 1 ini, kalian akan dikenalkan pada contoh surat pribadi yang disajikan dalam bentuk tulis pada kegiatan membaca. Sebelum masuk ke kedua kegiatan tersebut, kalian akan diberikan pengertian, struktur dan ciri kebahasaan surat pribadi, sehingga kalian akan lebih mudah memahaminya.

B. Uraian Materi

Pay close attention to the personal letter below .

The diagram illustrates the structure of a personal letter. It includes the following components and their corresponding labels:

- Date:** 12th January 2014
- Salutation:** My Dear Lovely Siti,
- Address:** 35 Senggigi Raya, Lombok, 75009 Nusa Tenggara Timur
- Greetings:** Hello!
- Introduction:** How are you, sweetie? I know you are angry with me because I am writing to you after a long time. I am so sorry, please forgive me. You know we are in Lombok right now. It is so beautiful beyond imagination. I am writing to you from this really cute little café on the Senggigi beach. As you know, mum loves shopping so she went and will be gone for hours. I took a rain check from shopping and decided to write to you while I enjoy my cup of coffee.
- Content of the letter:** You know yesterday we went to Gili Nanggu Island; it is a beach on the southwest of Lombok. The place is awesome. It is so beautiful I couldn't believe my eyes. There are beautiful coral reefs everywhere. We went for snorkeling and we saw most amazing fish ever. I wish you were here; it would have been much more fun. Mum's making sure we don't miss any sight in the whole city, so we've practically been everywhere.
- Closing:** Lots of love, XOXO
- Signature:** Lana
- Postscript:** P.S. I'm bringing you lot of souvenirs and pictures!!
- Closure:** I got to go, mum is here. I will see you soon.

Pengertian

Surat dalam bahasa Inggris disebut dengan *letter*. *Personal Letter* (Surat Pribadi) merupakan surat tidak resmi yang ditulis untuk perseorangan. Biasanya, yang terlibat adalah dua orang yang saling mengenal dengan baik. Namun, mari kita telusuri lagi lebih dalam tentang pengertian *personal letter* ini.

Dikutip dari buku Bahasa Inggris Kelas XI Semester 2 disebutkan bahwa :

Personal letters are letters you write to people you have already known well or been familiar with, such as family members, friends, classmates or pen friends.

Jadi, kalian bisa menulis surat pribadi untuk orangtua, kakak atau adik, teman akrab, sahabat yang pernah tinggal di dekat kalian, dan lain-lain.

Struktur dari Personal Letter

- **Date (Tanggal)** = Biasanya tanggal ini ditulis pada kiri paling atas. Tanggal ini menunjukkan kapan waktu surat ditulis.
Misalnya: *12th January 2014*
- **Address (Alamat)** = Bagian ini adalah tempat dimana kamu menulis surat atau alamat asal si pengirim tinggal. Alamat ditulis pada bagian kanan atas.
Misal: *35 Senggigi Raya Lombok 75009 Nusa Tenggara Timur*
- **Salutation & Name (Salam & Nama)** = Bagian ini menuliskan salam pembuka dan nama penerima surat.
Misalnya: *My Dear Lovely Siti, Dear..., Dearest..., Sweetheart, Darling, My love,* dan lain-lain.
- **Introduction (Pembukaan)** = Biasanya dimulai dengan sebuah kalimat seperti tanggapan dari surat sebelumnya atau bisa juga awal pengenalan diri jika kalian baru memulai surat-menyurat.
- **Body (Isi Surat)** = Bagian ini merupakan isi atau inti dari surat. Pada bagian *body* ini kalian menceritakan seluruh isi surat yang ingin kalian tuliskan.
- **Closure (Penutup)** = Bagian ini berfungsi untuk menutup pembicaraan, yang menunjukkan bahwa surat akan segera berakhir.
- **Complimentary Close (Salam Penutup)** = Bagian ini merupakan ungkapan penutup pendek.
Misalnya: *With love, Sincerely yours,* dan lain-lain.
- **Signature (Tanda Tangan)** = Bagian ini berada di bawah *complimentary close*, kalian bisa membubuhkan kalian tangan atau bisa juga hanya inisial nama kalian saja.

Ciri Kebahasaan

Linguistic Features	
Sentence Structure	- Accuracy of grammar is important. - Complete sentences are expected. - Slang can be used. - Use the contractions such as <i>I'll, I'm, We'll</i> - Use <i>personal pronouns</i> such as <i>I, We, You</i> - Use <i>active voice</i>
Style	- Language use may be personal like first and second person pronouns. - Be warm - Use the person's name you are writing to - Vary sentence length. - Write in a natural, conversational style. - Let your personality shine through in your writing.

C. Rangkuman

Personal Letter digunakan untuk menjalin hubungan dengan orang lain melalui tulisan. Sekarang ini, dengan kemajuan zaman, hubungan surat menyurat sudah jarang digunakan dalam berkomunikasi karena sudah tergantikan oleh alat komunikasi yang lebih cepat dan canggih. Penggunaan surat masih banyak digunakan di daerah yang belum banyak menggunakan alat komunikasi elektronik.

Struktur sebuah surat pribadi meliputi: tempat dan tanggal surat dibuat, alamat, salam dan nama, pembukaan, isi, penutup, salam penutup dan tanda tangan.

Unsur kebahasaan yang kalian pelajari meliputi ungkapan keakraban yang lazim digunakan dalam surat pribadi, *nomina singular* dan *plural* dengan atau tanpa *a, the, this, those, my, their*, dsb., serta ucapan, tekanan kata, intonasi, ejaan, tanda baca, dan tulisan tangan.

D. Penugasan Mandiri

Look at the expressions and match them with the purpose of the letter. Do like the example.

Expressions	Purpose
I am so happy to share this with you	To apologize
Thank you so much for remembering me	To ask for reply
Did you know	To ask a favor
I am so sorry	Closing
I will be waiting for your letter eagerly	To give advice
Can I ask you for this favor	To give bad news
Love always	Changing topic
I think you should think it over before	To share some information
I am so sorry but I have to tell you	To thank the person
That reminds me of ...	To share good news

E. Latihan Soal

Analyze the personal letter below. Give the structure in box given

Kupang, April 2, 2018 → 1

→ 2

Dear Paula, → 3 → 4

Hello Paula, how are you? It's been a month since I last heard from you. Well I just wanted to tell you that I was in a hospital last week. According to the doctor I was infected by dengue fever. → 5

At first, I felt my body became weak then fainted when was studying in the classroom. Then, I was taken to the hospital because of the high fever.

At the hospital, I was brought into the emergency unit. The doctor immediately gave some treatments. Finally, I had to stay there for one week. Everyday the doctor kept

me on a drip. At the seventh day, my condition was getting better. After the final check, the doctor gave me permission to go home. Now, I'm okay and because of my illness, I am now more careful about keeping in my house clean especially my room, I don't want to get the same illness again.

OK, think that's all from me, write to me soon ok? I am looking forward to seeing you soon.

Regards →

Nadira →

7

6

8

Kunci Latihan Soal

1. Date : this is the date when Nadira wrote the letter
2. Address : this is the place where Nadira wrote the letter
3. Salutation : Nadira saluted Paula
4. Introduction : Nadira opened the letter
5. Greeting : Nadira greeted Paula
6. Closing : Nadira closed the letter
7. Closure : Nadira's leave-taking expression
8. Signature

F. Penilaian Diri

No	Pernyataan	SS	S	TS	STS
1	Saya berdoa sebelum dan sesudah melakukan kegiatan belajar menggunakan modul ini.				
2	Saya belajar menggunakan modul ini secara terjadwal				
3	Saya mengerjakan modul ini sendiri tanpa bantuan orang lain				
4	Saya sudah memahami bentuk dan penggunaan <i>Personal Letter</i> dalam kehidupan sehari-hari				
5	Saya dapat membuat <i>Personal Letter</i> dengan sistematika yang benar				

KEGIATAN PEMBELAJARAN 2 : MAKNA SURAT PRIBADI

A. Tujuan Pembelajaran

Setelah mempelajari materi dalam modul kegiatan pembelajaran 2 ini, kalian diharapkan mampu menangkap makna secara kontekstual dari surat pribadi terkait fungsi sosial, struktur teks dan unsur kebahasaan.

Dalam kegiatan pembelajaran 2 ini, kalian akan lebih dikenalkan pada contoh surat pribadi yang disajikan dalam bentuk tulis dalam kegiatan membaca. Sebelum masuk pada kegiatan tersebut, kalian akan diberikan sebuah contoh surat pribadi, sehingga kalian akan lebih mudah memahaminya.

B. Uraian Materi

Ungkapan yang digunakan pada personal letters

Salutation

Dear, Dearest, Sweetheart, Darling,, My Dear, My Love, dan lain-lain

(*Salutation choice* depends on how well you know the person you are writing to)

Starting the letter

- *How are you?*
- *Hope this letter finds you...*
- *Thank you for your last letter.*
- *It was so good to hear from you.*
- *Sorry for answering late*
- *I am sorry I should have written earlier...*
- *Haven't heard from you in a while so I thought...*
- *I am sorry to inform you that...*

Closing

Yours, with love, sincerely yours, all the love, all the best, affectionately, much love, best wishes, dan lain-lain.

Conclusion

- *I am looking forward to seeing you soon.*
- *I am looking forward to hear from you soon.*

- *My best wishes for the coming test.*
- *See you.*
- *I will write soon.*
- *I will have to stop now.*
- *I am waiting for a quick reply.*
- *Looking forward to see you again.*
- *Bye.*

Setelah penjelasan-penjelasan tersebut, pasti akan muncul banyak pertanyaan dalam benak kalian. Sebenarnya *untuk apa Personal Letter ditulis* atau *apa tujuan personal letter*? Untuk menjawab pertanyaan tersebut, mari kita lihat jenis-jenis *personal letter*.

Jenis Personal Letter

Personal letter terdiri dari:

1. **Family Letter** : Written to a family members to share recent news (*ditulis untuk anggota keluarga yang bertujuan membagi berita terbaru*).
2. **Pen friend letter** : Written to a pen friend (sahabat pena).
3. **Fan Mails** : Written to someone you idolise or admire (*ditulis untuk seseorang yang kamu idolakan atau kagumi*).
4. **Holiday/Celebration letter** (*surat ucapan selamat berlibur / peringatan hari tertentu*).
5. **Farewell letter** : Written to say goodbye to someone who is moving interstate or overseas, or changing school (*ditulis untuk mengucapkan selamat tinggal kepada seseorang yang pindah negara bagian atau keluar pulau. Atau juga pindah sekolah*).
6. **Get well letter** : Written to wish someone a speedy recovery from illness. (*ditulis untuk mengharapkan seseorang sebuah pemulihan yang cepat dari sakit*).
7. **Congratulations letter** (*surat ucapan selamat atas pencapaian prestasi tertentu*).
8. **Thank You letter**
9. **Love letter**

C. Rangkuman

Berkomunikasi melalui surat menyurat selain perlu memperhatikan ungkapan – ungkapan yang lazim dipakai dalam surat pribadi dan juga memperhatikan jenis dari surat yang akan kita buat.

D. Penugasan Mandiri

Read again the expressions that are used in making *Personal Letter*, then answer these questions below based on the text given !

Surabaya, February 1st, 2017

Dear Nathan

How are you? Hope everything is okay with you. I'm all right here.

We are going to have the national examination, aren't we? Are you well prepared for it? Well, to be honest, I just have some difficulties in preparing for it, especially in Science. There are extra lessons in my school and I take them all. But, I feel that they don't help. I'm still confused in solving Mathematic problems. I'm just worried that I fail the national examination. Do you have any suggestion for me? I really appreciate your help.

I look forward to hearing from you.

Your buddy,

Rendy

1. What does the letter tell us about?
2. Why is Rendy worried that he may fail the national examination?
3. *I'm still confused in solving Mathematic problems.*
What does the word confused mean?
4. *I'm just worried that I fail the national examination.*
The antonym of the word fail is
5. Why did Rendy write the letter ?

E. Latihan Soal

Read again the expressions that are used in making *Personal Letter*, then answer the question by analyzing the text.

Dear Aunt Nia

Aunty, I have some good news for you. Last month I passed my final examination. A week ago I succeeded to join in a senior high school English competition. Last night my parents promised to send me to a famous English course in my town. They also promised me if my scores in English are good, they'll send me to a foreign university.

Great, isn't it? I'll work hard. I want to be a great pediatrician like you, Aunty.

Well, that's all for now. Looking forward to having your news.

Love

Dewi

1. *Dear Aunt Nia*, we can say that it is as
2. *Looking forward to having your news* refers to
3. *Aunty, I have some good news for you* refers to
4. *Looking forward to having your news* refers to....
5. *Love Dewi* refers to

Kunci Latihan Soal

- A. Salutation : Dewi saluted Aunt Tina
- B. Conclusion : Dewi concluded the letter
- C. Starting the letter : Dewi started the letter
- D. Conclusion : Dewi concluded the letter
- E. Closing : Dewi closed the letter

F. Penilaian Diri

No	Pernyataan	SS	S	TS	STS
1	Saya berdoa sebelum dan sesudah melakukan kegiatan belajar menggunakan modul ini.				
2	Saya belajar menggunakan modul ini secara terjadwal				
3	Saya mengerjakan modul ini sendiri tanpa bantuan orang lain				
4	Saya sudah memahami bentuk dan jenis <i>Personal Letter</i>				
5	Saya dapat membuat <i>Personal Letter</i> dengan menggunakan ungkapan-ungkapan yang digunakan dalam personal letter yang benar dan variatif				

EVALUASI

A. Soal

Choose the best answer!

Text 1

*Apt BLK 30, Eunus St. #05 – 116
Singapore 1441
2nd April 2009
Dear Liza,*

I have received your letter asking me to meet you at your house this Sunday to discuss the urgent matter you have. I regret however to say that it will not be possible for me to see you on Sunday as I already have a previous appointment. I shall see you on Monday next week at 5 p.m. Hoping the change of date will be convenient to you.

*Your sincerely
Daisy*

1. What does the letter tell us about?
 - A. Liza's problem
 - B. Liza's appointment
 - C. Daisy's previous letter to Liza
 - D. Daisy's regret for not being able to come
 - E. A meeting held at Liza's house
2. Why did Liza ask Daisy to come to her house?
 - A. Liza wanted Daisy to solve her problem
 - B. Daisy would discuss her problem with Liza
 - C. Liza persuaded Daisy to go somewhere
 - D. Daisy wanted to meet Liza's family
 - E. Liza wanted to chat with Daisy

Text 2

*Jl. Jambu 129 Bima
January 30th, 2017*

Dear Frodi,

It was a real sorrow that I heard this morning of your great loss. I knew your mother was ill, for your brother told me several weeks ago. However, as he at that time did not seem to think the illness was very serious, the news of your mother's death came to me as a shock. You have my sincere and heartfelt sympathy, my dear fellow, in your sorrow. I know you will feel it deeply, for you

always thought so much of your mother and loved her so truly. I feel it also as a personal loss to myself, for your mother was always very kind to me. Her death must be a terrible grief to your father, too. Please assure him of my sincere sympathy.

Words, I know, are poor comforters. "The heart knows its own sorrow", and in such sorrows we are always alone. However, it is not mere words when I say that I feel with you in your sorrow.

*Your sincere friend,
Jean*

3. What is the possible relation between the sender and the recipient?
 - A. Relatives
 - B. Employers
 - C. Friends
 - D. Siblings
 - E. Employees
4. From the letter we know that
 - A. Frodi's mother was not ill before her death
 - B. Jean sent letter to Frodi several weeks ago
 - C. Jean was very sorrowful to send the letter to his mother
 - D. Jean had known Frodi's mother before
 - E. Frodi is the only child in his family
5. *You have my sincere and heartfelt sympathy, my dear fellow, in your sorrow.* What is the closest meaning of word sincere?
 - A. Real
 - B. Caring
 - C. Generous
 - D. Honest
 - E. Curious

Text 3

Dear Jonny,

Hello! How are you? I received your letter today. I am very excited to hear that you are coming to stay with me for the holidays. I am sure we will have a lot of fun together.

My parents have agreed to let you stay with me. They offered to pick you up at the airport. All you have to do is to tell us when you are coming.

I will now tell you about some of the things you will experience here in Indonesia. You do not have to worry about the local spicy food. We have a lot of

fast food restaurants here like the ones you have in England. You can also shop for souvenirs to bring home. Sarinah or Blok M are our famous shopping areas. They have many shops selling all kinds of things. I am sure you will love them. I am also planning to take you to a few tourist spots like miniature of Indonesia, National monument, or Safari Garden. We can also go to the Ancol beach where you can swim, play on the beach, and have picnics. My family and I are looking forward to your coming. I hope to hear from you soon. Good bye.

*With love.
Nadim*

6. What is the letter about?
 - A. Planning to stay and do some activities in Indonesia during holiday.
 - B. Buying in the fast food restaurant and shopping at Sarinah.
 - C. Going to buy souvenirs and going to tourist spots.
 - D. Planning to stay in Indonesia for the holidays.
 - E. Picking up at the airport when he comes.
7. What will probably Jonny buy for his lunch while he is in Indonesia?
 - A. Mixed vegetables with peanut chilly sauce.
 - B. Spicy food with chilly sauce.
 - C. Soup with hot black pepper.
 - D. Satay with hot pepper.
 - E. Non spicy food.

Text 4

*Jl. Flamboyan No. 89 Pernalang
February 2nd, 2009*

Dear Intan

Intan, sorry I haven't written to you for so long. We moved into a new apartment last month and we've been really busy getting settled. It's a nice apartment. It is bigger than our old one. It's big so there are a lot of rooms to work in. It has a big living room, two bedrooms and two bathrooms. Another thing I like is the kitchen. The apartment is on a quiet street in a good neighborhood. There's also a shopping centre just down the street with a supermarket, some quite good restaurants and some stores. We really enjoy living here. Do come over and have a look next time you are in the town. I'll wait.

Love
Shinta

8. What is the letter about?
 - A. Shinta's room.
 - B. Shinta's business
 - C. Shinta's new apartment
 - D. Intan and Shinta's apartment
 - E. shopping centre near Shinta's apartment
9. Why hasn't Shinta written a letter to Intan for so long?
 - A. Because she was busy getting settled
 - B. Because she enjoyed living in an apartment
 - C. Because she was reluctant
 - D. Because she had to move into an apartment
 - E. Because she lived in an apartment

Text 5

Surabaya, February 1st, 2014

Dear Igon

How are you? Hope everything is okay with you. I'm all right here.

We are going to have the national examination, aren't we? Are you well prepared for it? Well, to be honest, I just have some difficulties in preparing for it, especially in science. There are extra lessons in my school and I take them all. But, I feel that they don't help. I'm still confused in solving mathematic problems. I'm just worried that I fail the national examination. Do you have any suggestion for me? I really appreciate your help.

I look forward to hearing from you.

Your buddy

Fahim

10. What does the letter tell us about?
 - A. Asking for a friend to teach mathematic
 - B. Giving a solution to a friend
 - C. Preparing for the national examination
 - D. Having extra lesson at school
 - E. Asking for a friend's suggestion to solve a problem
11. Why is Fahim worried that he may fail the national examination?
 - A. There are extra lessons at Fahim's school

- B. He appreciated Igon's help
- C. He will have the national examination soon
- D. His friends are all well prepared
- E. He is confused in solving mathematic problem

12. *I'm still confused in solving mathematic problems.* The word confused means

- A. Unable to think clearly
- B. unable to perform well
- C. unable to behave politely
- D. Unable to speak fluently
- E. unable to read quickly

13. *I'm just worried that I fail the national examination.* The antonym of word fail is

- A. escape
- B. predict
- C. success
- D. reach
- E. underestimate

Text 6

Dear Susan,

It feels like such a long time since the last time I saw you. I know it's only been several weeks since I saw you. So far my summer has been great!

I spend my all my weekends at the beach. I am getting a nice tan and you can no longer say I am paler than you. I have been playing lots of volleyball, surfing and building a nice collection of sea shells. Just this past week-end I took second place in a sandcastle building contest!

On the weekdays I work. I drive an ice cream truck around and sell ice cream to the kids. It is so cool. It is a combination of the two things I love most, ice cream and kids. The pay isn't too great but I love the job so much.

I hope the summer's been going well for you too. There's only a month and a half left in summer vacation and after that it's back to school. Would you like to meet up some time before school starts?

Your friend,

P.S. John Austin.

14. The letter shows about

- A. Spending time in summer
- B. Happiness someone who meet her friends soon

- C. The poor students in summer vacation
- D. How to finished summer vacation
- E. Missing old friend in summer

15. What is writer do on the weekdays?
- A. She is getting a nice tan
 - B. Drive an ice cream truck around and sell ice cream
 - C Spend her time with working
 - D. Playing lots of volleyball and surfing
 - E. Building a nice collection of sea shells

B. Kunci Jawaban Evaluasi

1. D
2. A
3. C
4. D
5. D
6. D
7. A
8. C
9. D
10. E
11. E
12. A
13. C
14. A
15. B

Skor : Jumlah Benar 15 / 15 X 100 = 100

DAFTAR PUSTAKA

Permendikbud no. 37 Tahun 2018, tentang Kompetensi Inti dan Kompetensi Dasar

Buku Bahasa Inggris Kelas XI , Kemdikbud Republik Indonesia tahun 2017

Internet Reference

<https://soalbelajar.web.id/kenali-personal-letter-dan-contoh-soal-personal-letter-pilihan-gKalian-sma/>

<https://englishadmin.com/2019/04/contoh-soal-personal-letter-dan-jawabannya-beserta-arti.html>